BOROUGH OF KUTZTOWN
WATER/WASTEWATER COMMITTEE MEETING
MINUTES OF OCTOBER 13, 2021

A regular meeting of the Water/Wastewater Committee was held on Wednesday, October 13, 2021 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:36 p.m. by Mr. Ed Seyler, Chairman. Members present were: Mr. Ed Seyler, Ms. Lisa Ladd-Kidder, and Dr. Derek Mace. Also in attendance: Mr. Troy Smith, Water Plant Manager; Mr. Jarrad Burkert, Sewer Plant Manager; Mr. James Schlegel, Mayor; Mr. George Kusterer, Borough Council member; and Ms. Jill Remick, Recording Secretary. Public Attendance: Mr. Justin Mendinsky representing HRG.

APPROVAL OF MINUTES
The September 8, 2021 meeting minutes were reviewed by members. Ms. Ladd-Kidder requested a sentence be added to the item discussing the use of quarry water by the Borough of Kutztown. Motion by Dr. Mace and seconded by Ms. Ladd-Kidder to approve the September 8, 2021 minutes as amended. The motion passed by unanimous vote.

PUBLIC COMMENTS
Ms. Ladd-Kidder recommended the Borough move forward with analyzing the structure of the water and sewer billing and noted she would like to begin with a work session meeting.

WATER UTILITIES
Water report:
Gallons pumped for September 2021 – 23,096,000
Daily average pumped September 2021 – 769,866
Precipitation for September – 9.0"

Report on Hydrant Flushing/Wentz St.
Mr. Smith explained it has been approximately two months since his department increased the SeaQuest dosage and noted some positive results. He requested the Committee continue to consider line replacement options and noted he could tie in at the bottom of Greenwich Street and place a new hydrant at that location.

Update on Pump Station Painting
Mr. Smith stated the work is progressing and should be finished by the end of October.

Discuss HRG Price Estimate for Well Yield Study
Committee members discussed the HRG Water Source Study report. Mr. Mendinsky briefly reviewed the scope of services and answered member’s questions. The Committee will further review the report.

Illegal Water Tap Found at Saucony Meadows Garage
Mr. Smith explained the illegal tap that was discovered while installing a new residential hookup in the area. His department shutdown the illegal tap.

Discuss EIM Actuator Repairs & Spare Parts
Mr. Smith noted there are approximately 30 valve actuators that are over 20 years old. Motion by Dr. Mace and seconded by Ms. Ladd-Kidder to approve the purchase of replacement parts with a cost of $5,159.00. The motion passed by unanimous vote.

Tank Inspection Update
Mr. Smith briefly reviewed the possibility of eliminating a storage tank and stated further discussion is needed between HRG and himself.

Off Agenda Items
Mr. Smith made the Committee aware that various chemical pricing continues to increase, sometimes on a weekly basis.

WASTEWATER UTILITIES
Sewer report:
Influent flow for September 2021 – 46,544,000
Effluent flow for September 2021 – 42,423,000
Daily Average Influent Flow September 2021 – 1,414,000
Melted precipitation September 2021 – 9.2"

Approve Payment App. #3 from DESCCO in the Amount of $87,473.54 for Work Completed on the BC/CG Pump Station Projects.
Motion by Ms. Ladd-Kidder and seconded by Dr. Mace to recommend Borough Council take action to approve payment application #3 from DESCCO in the amount of $87,473.54. The motion passed by unanimous vote.

Mr. Burkert noted that he has seen positive results from the pilot study.

Off Agenda Items
Mr. Burkert explained valve actuators need to be replaced at the Sewer Treatment Plant and noted this would be done in the 2022 budget.

Mr. Burkert reviewed the issues of knowing what is coming into our wastewater system for treatment. He stressed the need for the Borough codes to be updated in order to hold the users of the sewer system accountable for what wastewater is being treated by the Borough. Mr. Burkert noted Mr. Mendinsky will begin the process by investigating the current pollutant limits.
Mr. Burkert briefly noted the previous work done by Kutztown University students and explained he will be looking into having a group of KU math students conduct additional I&I research.

Mr. Burkert noted the pump station projects are coming to a close and explained that programming of the operators interface on the pump terminals still need to be updated.

**ADJOURNMENT**
There being no further business to discuss, motion Dr. Mace and seconded by Ms. Ladd-Kidder to adjourn the meeting. The motion carried and the meeting was adjourned at 9:20 p.m.