BOROUGH OF KUTZTOWN
WATER/WASTEWATER COMMITTEE MEETING
MINUTES OF OCTOBER 14, 2026

A regular meeting of the Water/Wastewater Committee was held on Wednesday, October 14, 2026 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:45 p.m. by Mr. Ed Seyler, Chairman. Members present were: Mr. Ed Seyler, Dr. Derek Mace and Ms. Lisa Ladd-Kidder. Also in attendance: Ms. Andrea Coaxum, Borough Manager/Treasurer, Mrs. Sharon Dalickas, Finance Director/Asst. Treasurer/Asst. Borough Manager; Mr. Mike Miller, Sewer Plant Manager; Mr. James Schlegel, Mayor; Mr. Zach Peace, Office Assistant; and Ms. Jill Remick, Recording Secretary. Public Attendance: Brian Focht, April Crossley and Rob Adams.

APPROVAL OF MINUTES

The August 12, 2026 meeting minutes were reviewed by members. Motion by Ms. Ladd-Kidder and seconded by Dr. Mace to approve the July 8, 2026 minutes as written. The motion passed by unanimous vote.

PUBLIC COMMENTS

None

WATER UTILITIES

Water report:
Gallons pumped for September 2026 – 23,687,000
Daily average pumped September 2026 – 764,000
Precipitation for September 2026 – 5.2”

C2C Design Group - Discussion on Development of Silfies Tract

Mr. Brian Focht of C2C Design introduced the proposed project of 224 semi-detached units to be built on land known as the Silfies Tract, located along College Boulevard. Ms. April Crossley further explained that 204 units will be one bed and one bath, designed for senior citizens, and laid out in a pod design. The other 20 units will be two beds and two baths, designed for families with adult special needs children, and will be grouped together near the community center and activity area. The project engineer and Committee members briefly discussed options for the water and sewer lines.

Discuss West Main Street Project

Ms. Coaxum discussed trench restoration versus full width mill and pave. Timing of the project and funding was also briefly discussed.

Review Chapter 47 of Borough Code

Ms. Coaxum reviewed Chapter 47 of the Borough code.

Update on Status of Service Line Inventory Verifications/Predictive Modeling
Mr. Smith was unable to attend the meeting to discuss this topic.

Recommend Borough Council appoint Lisa Ladd-Kidder as a representative of the Kutztown Borough Council at any and all future Conditional Use Hearings for the 222 Capital Partners project in Maxatawny Township as a "fact witness" on specific issues pertaining to the local water supply, i.e., the quantity and the quality of the Sacony Creek Watershed including information learned in her role as a member of the Kutztown Borough Council and liaison to the Kutztown Borough Environmental Advisory Committee. Ms. Ladd-Kidder has been actively involved in fact-finding between the Borough Council, Water/Wastewater Committee, and the Pennsylvania Department of Environmental Protection and can represent those facts on behalf of the Borough Council in this setting in a manner consistent with the wishes of Council.
Ms. Coaxum briefly discussed Ms. Ladd-Kidder's role of attending the upcoming hearing. Motion by Dr. Mace and seconded by Mr. Seyler to recommend Borough Council take action to appoint Lisa Ladd-Kidder, as a representative of the Kutztown Borough Council, at any and all future Conditional Use Hearings for the 222 Capital Partners project in Maxatawny Township as a "fact witness" on specific issues pertaining to the local water supply, i.e., the quantity and the quality of the Sacony Creek Watershed. The motion passed by unanimous vote.

Discuss a Potential Meeting with DEP
Ms. Coaxum explained the Borough and Mr. Peace have been gathering information on topics related to the Borough's water sources. The Borough is requesting to meet with DEP to discuss the Borough's water supply.

Senator Judith Schwank will coordinate with different divisions of DEP to attend the meeting.

It will be advantageous to meet with the different departments of DEP, Senator Schwenk, the Borough of Kutztown and a representative of Maxatawny, to participate in a meeting all in one room. Motion by Dr. Mace and seconded by Ms. Ladd-Kidder to recommend Borough Council work with Senator Schwank to organize a meeting with DEP. The motion passed by unanimous vote.

Discuss 2027 Budget
Ms. Coaxum reviewed the proposed 2027 Water budget and explained the process going forward.

Off Agenda Items

WASTEWATER UTILITIES

Sewer report:
Influent flow for September 2026 – 28,177,100
Effluent flow for September 2026 – 18,221,200
Daily Average Influent Flow September 2026 – 939,236
Melted precipitation September 2026 – 5.4"

Replacement of Sensor in Final Effluent Meter for $ 2,607.60
Mr. Miller noted the sensor in the final effluent meter was replaced with a cost of $2,607.60.

Discuss 2027 Budget
Ms. Coaxum reviewed the proposed 2027 Wastewater budget and explained the process going forward.

Off Agenda Items

ADJOURNMENT
There being no further business to discuss, motion by Dr. Mace and seconded by Ms. Ladd-Kidder to adjourn the meeting. The motion carried and the meeting was adjourned at 9:38 p.m.