BOROUGH OF KUTZTOWN
WATER/WASTEWATER COMMITTEE MEETING
MINUTES OF SEPTEMBER 9, 2020

A regular meeting of the Water/Wastewater Committee was held on September 9, 2020 via a zoom meeting.

The meeting was called to order at 7:30 p.m. by Mr. Ed Seyler, Chairman. Members present were: Mr. Ed Seyler Mr. Zebulon Hull and Dr. Derek Mace. Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mr. Jarrad Burkert, Wastewater Plant Manager; Mr. Jim Schlegel, Mayor; and Ms. Jill Remick, Recording Secretary. Public Attendance: Ms. Lisa Ladd-Kidder, Mr. Warren Shaub, Ms. Phila Back, Mr. Brendan Strausser, Mr. Mark Moore, Ms. Japerdean Kobes, Mr. William Bispels and Ms. Anne Franke.

APPROVAL OF MINUTES
The August 12, 2020 meeting minutes were reviewed by members. Motion by Dr. Mace and seconded by Mr. Seyler to approve the August 12, 2020 minutes as written. The motion passed by unanimous vote.

PUBLIC COMMENTS
There were no public comments.

WATER UTILITIES
Water report:
Gallons pumped for August 2020 – 16,802,000
Daily average pumped August 2020 – 560,066
Precipitation for August 2020 – 11.5"

Maxatawny Logistics Park
Committee members briefly discussed the EAC recommendation letter.

7 Peach Street Water/Sewer Credit
Committee members discussed the request which was the result of a detached water heater due to the recent flooding. Motion by Dr. Mace and seconded by Mr. Hull to recommend Borough Council approve a sewer credit in that amount of $57.02. The motion passed by unanimous vote.
Off Agenda Items
In Mr. Smith’s absence Mr. Burkert explained PADEP is requiring the Water Department to apply for a minor permit in regards to Hach Turbidimeters, which were upgraded two years ago. Motion by Dr. Mace and seconded by Mr. Hull to approve HRG complete the DEP permit process with a permit fee of $1,000.00. The motion passed by unanimous vote.

WASTEWATER UTILITIES
Sewer report:
Influent flow for August 2020 – 46,539,000
Effluent flow for August 2020 – 46,054,000
Daily average influent flow August 2020 – 1,501,000
Melted precipitation August 2020 – 11.2”

Update on Losses Due to Storms and DEP
Mr. Burkert reported that he is still waiting for parts for the re-circ pumps and he recently received a quote for the fence repair. His monthly report to DEP is due by the end of September and all items will be reported to DEP.

Update on Briar Cliff/College Gardens Pump Station Projects
Mr. Rehab will be handling the project which is tentatively scheduled for the end of September. The rehabilitation work for the I&I will be completed first. Mr. Burkert explained the pump station work will need to go out on bid; therefore, that work will be completed at a later date.

Update on Bio-Tower Pumping Issue
Mr. Burkert noted a level sensor needed to be replaced.

Update on Generator Issue
Mr. Burkert provided the Committee with an update on the Wastewater generator issues.

Update on 2020 WWTP Projects
Mr. Burkert noted the Department’s fall cleaning will begin in a few weeks and the actuators will need to be replaced because parts are no longer available.

Update on Fire Co. Issues.
Mr. Burkert explained the grease trap issues at the social quarters of the Kutztown Fire Company. A grease trap has been install but their lines still need to be thoroughly cleaned, which will be handled by the end of September.
Off Agenda Items
Mr. Khalife explained that the Borough of Kutztown was recently awarded a $100,000.00 grant by the Commonwealth Financing Authority for the installation of a Dewatering Press at the Wastewater Treatment Plant. The cost of the total project is $379,660.00. Application for the grant was very competitive and many projects were denied. Once the project is completed the Borough will see a large cost savings regarding sludge hauling.

In response to a question regarding the Vine Alley grease issues, Mr. Burkert explained that the University has abided by the Borough’s recommendations to install several more grease traps.

ADJOURNMENT
There being no further business to discuss, motion by Dr. Mace and seconded by Mr. Hull to adjourn the meeting. The motion carried and the meeting was adjourned at 8:35 p.m.

cc: W/WW Committee
    Gabriel Khalife, Borough Manager
    Troy Smith, Water Plant Manager
    Jarrad Burkert, Wastewater Plant Manager
    Jim Schlegel, Mayor