BOROUGH OF KUTZTOWN
WATER/WASTEWATER COMMITTEE MEETING
MINUTES OF SEPTEMBER 8, 2021

A regular meeting of the Water/Wastewater Committee was held on Wednesday, September 8, 2021 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Mr. Ed Seyler, Chairman. Members present were: Mr. Ed Seyler, Ms. Lisa Ladd-Kidder, and Dr. Derek Mace. Also in attendance: Mr. Troy Smith, Water Plant Manager; Mr. Jarrad Burkert, Sewer Plant Manager; Mr. James Schlegel, Mayor; and Ms. Jill Remick, Recording Secretary. Public Attendance: Mr. Scott Sweigart of C2CDG and Mr. Justin Mendinsky, HRG.

APPROVAL OF MINUTES
The August 11, 2021 meeting minutes were reviewed by members. Motion by Ms. Ladd-Kidder and seconded by Dr. Mace to approve the August 11, 2021 minutes as written. The motion passed by unanimous vote.

PUBLIC COMMENTS
Mr. Sweigart, C2CDG, the engineering firm doing work for L&K construction, spoke about a project planned for Kutztown Road/Sharadin Road. Mr. Sweigart questioned if the Borough was planning on moving forward with a water study and the possibility of serving that property with water. Committee members spoke at length with Mr. Sweigart and explained the Borough is still in the discussion phase regarding a comprehensive study of the Borough’s aquifer.

WATER UTILITIES
Water report:
Gallons pumped for August 2021 – 20,826,000
Daily average pumped August 2021 – 671,806
Precipitation for August – 7.5"

Discuss Large Meter Testing Results
Mr. Smith reported that all large meters passed inspection this year and reminded the Committee that the Fairground’s meter, which was 10% slow last year, and failed testing, was not replaced. Due to this fact, the Fairgrounds meter was not tested this year. Mr. Smith reviewed the cost to replace the Fairgrounds meter and Committee members did not take action to replace that meter again this year.

Discuss 2022 Budget and Funding Options
Mr. Smith reviewed his budget and capital items for funding. Different ideas were discussed as far as ways to increase revenue to pay for the large capital projects.
Mr. Smith discussed the possibility of utilizing the quarry water, which flows past the Water Treatment Plant. Mr. Mendinsky stated water samples, a pilot study, and discussion with DEP would need to take place to see if the possibility is feasible. Ms. Ladd-Kidder referred to a memo from years ago in which DEP staff rejected the idea of using quarry water as a source for drinking water. She said that she would try to find a copy of the memo.

The Committee further discussed with the engineer the rising costs of processing water and sewer and how to fund capital projects. Members discussed rate changes or billing the water and sewer in a different tiered structure. Motion by Dr. Mace and seconded by Ms. Ladd-Kidder to direct HRG to research information regarding a tiered pricing structure, flat rate charges, EDU charges, and how such changes would affect the Borough. The motion passed by unanimous vote.

**Discuss Wentz Street Water Line Replacement Cost Estimate**
Mr. Smith explained the project can be done in two phases. The first phase would cost approximately $256,000.00 and the second phase would cost $254,000.00. Mr. Smith noted he will update the Committee after hydrant flushing is completed to determine the results of the increased SeaQuest feed rates. Members will review those results to determine how to proceed with this project.

**Off Agenda Items**
Mr. Smith noted that on Sunday August 5, 2021, the Water crew repaired a water leak on a 6” main located on S. Elm St.

**WASTEWATER UTILITIES**
Sewer report:
Influent flow for August 2021 – 25,438,000
Effluent flow for August 2021 – 22,419,000
Daily Average Influent Flow August 2021 – 821,000
Melted precipitation August 2021 – 7.7”

**Review Storage Tank Emergency Patching**
This repair work was made in house using plugs. The repair was only temporary and a permanent repair/replacement will need to be decided in the future.

**Review Impacts of Ida Storm**
Mr. Burkert reported there was no overflow on the primary tanks, and DEP was notified of the minor by-passing of the UV system due to high flows. Grease issues were also seen with the increased flow to the treatment plant.

**Review Start-Up of BC/College Garden Pump Station Projects**
The project has now switched over to new pumps and additional programming should be completed by September 10, 2021.
Discuss 2022 Budget
Mr. Burkert briefly reviewed the Wastewater capital budget items. Mr. Burkert also shared a list of items which he sees coming due within the next two to five years.

Off Agenda Items
There were no off agenda items.

ADJOURNMENT
There being no further business to discuss, motion Dr. Mace and seconded by Ms. Ladd-Kidder to adjourn the meeting. The motion carried and the meeting was adjourned at 9:45 p.m.

cc: W/WW Committee
    Gabriel Khalife, Borough Manager
    Troy Smith, Water Plant Manager
    Jarrad Burkert, Wastewater Plant Manager
    Jim Schlegel, Mayor