BOROUGH OF KUTZTOWN
WATER/WASTEWATER COMMITTEE MEETING
MINUTES OF SEPTEMBER 14, 2022

A regular meeting of the Water/Wastewater Committee was held on Wednesday, September 14, 2022 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 p.m. by Mr. Ed Seyler, Chairman. Members present were: Mr. Ed Seyler, Dr. Derek Mace and Ms. Lisa Ladd-Kidder. Also in attendance: Mr. Troy Smith, Water Plant Manager; Mr. Mike Miller, Crew Leader/Acting Sewer Plant Manager; Mr. Jim Schlegel, Mayor; and Ms. Jill Remick, Recording Secretary. Public Attendance: None.

APPROVAL OF MINUTES
The August 10, 2022 meeting minutes were reviewed by members. Motion by Ms. Ladd-Kidder and seconded by Dr. Derek Mace to approve the August 10, 2022 minutes as written. The motion passed by unanimous vote.

PUBLIC COMMENTS
There were no public comments.

WATER UTILITIES
Water report:
Gallons pumped for August 2022 – 21,350,000
Daily average pumped August 2022 – 688,710
Precipitation for August 2022 – 1.7”

Review Water Rates for 2022
Mr. Smith briefly reviewed the proposed tiered ordinances. Ms. Ladd-Kidder suggested tier “B” be increased to $8.13. Motion by Ms. Ladd-Kidder and seconded by Dr. Derek Mace to increase tier “B” to $8.13. The motion passed by unanimous vote. Committee members requested Ms. Remick update the new rates in the sample utility bills spreadsheet for review at the October meeting.

Discuss Purchase of Auto Flushing Device
Mr. Smith noted the positive results since hydrant flushing began and requested to purchase an automatic flushing device with a cost of $3,115.00. Committee members directed Mr. Smith to move forward with the purchase.

Discuss High Water Consumption Dispute at 70 South Baldy Road
Mr. Smith and Ms. Remick provided Committee members with various emails from Mr. Rohrbach, water consumption reports, water comparison reports, and the water meter testing results. Mr. Smith also noted the bench to test water meters was re-certified within the last 30 days. Committee members reviewed the data and discussed the
dispute. No action was taken to lower the water/sewer billing as the water was recorded processing through the water meter.

Discuss High Water Consumption at 474 W. Main St. Late Fees
Ms. Remick reviewed the data and the admission of the owner that water was found to be leaking through a toilet. Members also reviewed payments made on the account and did not take action to waive late fees.

Off Agenda Items
Mr. Smith explained that various CFA grants will be coming available and HRG would like to meet with Mr. Miller and himself to review possible grant applications.

WASTEWATER UTILITIES
Sewer report:
Influent flow for August 2022 – 21,898,200
Effluent flow for August 2022 – 19,629,100
Daily Average Influent Flow August 2022 – 706,390
Melted precipitation August 2022 – 2.0"

Payment App. #1 to I.K. Stoltzfus in the Amount of $127,912.50
Motion by Dr. Mace and seconded by Ms. Ladd-Kidder to recommend Borough Council take action to approve payment application #1, to I.K. Stoltzfus, in the amount of $127,912.50. The motion passed by unanimous vote.

Update on Sludge Storage Tank Project
Mr. Miller stated the work is continuing. Steel sheets have been ordered and will be rolled off-site.

Update on Clean/Televise Hilltop Subdivision
Mr. Miller explained that grease and “rag like” materials have been creating maintenance issues at the Hilltop Pump Station. An appointment has been made to clean and repair the Pump Station. Committee members recommended mailing a letter to all residents on that sewer line to remind them they should not be flushing wipes, grease, general food grease, etc. down the toilet/drains.

Update on Actuators on Intermediate Tanks
Bushings have been made and installed.

VFD for Recirc Pump #2
A new recirc pump has been purchased and installed.

Level Sensor for Chem Tank #1
A new sensor had been received; however, once installed it was found to not be working. The item was returned, and Mr. Miller is waiting for a replacement.
Update on Storage Unit Facility on South Laurel Street
Mr. Miller reported that work is continuing and HRG was observing the depths of borings, as noted in their monthly report.

Update on N. Kemp Road Grande Lot/Pump Station
Ms. Remick reported that Mr. Burkert had spoken to Mario at Grande on several occasions, and that she had also spoke to and left messages for Mario, regarding mowing and staking out the lots around the pump station. To date neither has occurred. Members directed Ms. Remick to have the Community Development office get involved.

Off Agenda Items
There were no off agenda items.

ADJOURNMENT
There being no further business to discuss, motion by Dr. Mace and seconded by Ms. Ladd-Kidder to adjourn the meeting. The motion carried and the meeting was adjourned at 8:35 p.m.