

**BOROUGH OF KUTZTOWN  
WATER/WASTEWATER COMMITTEE MEETING  
MINUTES OF September 13, 2023**

A regular meeting of the Water/Wastewater Committee was held on Wednesday, September 13, 2023, at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:30 PM. by Mr. Ed Seyler, Chairman. Members present were: Mr. Ed Seyler, Dr. Derek Mace, and Ms. Lisa Ladd-Kidder. Also in attendance: Mr. Gabriel Khalife, Borough Manager; Mr. Troy Smith, Water Plant Manager; Mr. Mike Miller, Sewer Plant Manager; and Mr. Jim Schlegel, Mayor. Public Attendance: None

**APPROVAL OF MINUTES**

The August 9, 2023, meeting minutes were not available to be reviewed by members. They will be read and approved at the October 11, 2023 meeting.

**PUBLIC COMMENTS**

There were no public comments.

**WATER UTILITIES**

Water report:

Gallons pumped for August 2023 – 18,782,000

Daily average pumped August 2023 – 605,871

Precipitation for August 2023 – 4.8"

**Discuss 120 Water Postcard Mailing**

Mr. Smith noted to the Committee that 120 water will be mailing out postcards to 500 customers to obtain their help in identifying their incoming water service materials.

**Discuss Replacement of Large Meters that Failed Annual Testing**

Mr. Smith explained that three large meters have failed annual testing and will need to be replaced at a cost of \$9,761.70. A motion was made by Dr. Mace and seconded by Ms. Ladd-Kidder to purchase new meters. Motion passed unanimously.

**Discuss NESL Well Offer**

Mr. Smith explained that NESL would now also like to have the provision of the PCE MCL of 2.5mg/l removed from the agreement as well as the low well level provision in exchange for the drilling of a new well by NESL. Committee was not in favor of this provision and no further action was taken.

**Off Agenda Items**

Mr. Smith stated that the application for the Tracer Study at the water plant was now approved by PADEP. It will be scheduled for the end of October.

Mr. Smith stated that HRG has completed and submitted the preliminary drawings for the Wentz Street project to him for his review and approval. Upon approval, HRG will proceed to prepare bidding documents.

Mr. Smith discussed issuing a water and sewer credit in the amount of \$8,939.90 to the owner of 321 East Walnut Street due to a billing error. A motion was made by Dr. Mace and seconded by Ms. Ladd-Kidder to send to council for approval. Motion approved unanimously.

Mr. Smith informed the Committee that the test results for PFAS/PFOA sampling were as follows:

PFOA- Less than 1.7 ppt MCL=14 ppt

PFOS- Less than 1.7 ppt MCL= 18 ppt

### **WASTEWATER UTILITIES**

Sewer report:

Influent flow for August 2023 – 28,720,200

Effluent flow for August 2023 – 26,168,700

Daily Average Influent Flow August 2023 – 844,151

Melted precipitation August 2023 – 4.9”

### **Off Agenda Items**

### **ADJOURNMENT**

There being no further business to discuss, motion by Dr. Mace and seconded by Ms. Ladd-Kidder to adjourn the meeting. The motion carried and the meeting was adjourned at 7:50PM.

Respectfully submitted,

Troy Smith