Kutztown Municipal Authority
45 Railroad Street
Kutztown, PA 19530
Minutes of January 12, 2022

A regular meeting of the Kutztown Municipal Authority was held on Wednesday, January 12, 2022 at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:00 p.m. by Mr. Don Sechler, Chairman. Members present were: Mr. Don Sechler, Mrs. Shelia Fulton, Mr. Walter Hess, Mr. Brian Hilliard and Mr. Tim Vanek. Also in attendance: Mr. Gabriel Khalife, Authority Manager/Assistant Treasurer; Mr. Troy Smith, Water Plant Manager; Mr. Jarrad Burkert, Wastewater Plant Manager; and Ms. Jill Remick, Assistant Secretary. Public attendance: Mr. Justin Mendinsky and Mr. Keith Rhodes of HRG.

Approval of Minutes
Minutes of the December 8, 2021 meeting were reviewed by members. Motion by Mr. Hess and seconded by Mrs. Fulton to accept the December 8, 2021 minutes as written. The motion passed by unanimous vote.

Approval of Bills
Members reviewed the list of invoices paid December 4, 2021 through January 12, 2022. Motion by Mr. Hess and seconded by Mr. Hilliard to ratify payment of the bills and the necessary transfer of funds. The motion passed by unanimous vote.


<table>
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<tr>
<th>Description</th>
<th>Amount</th>
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<tr>
<td>HRG (Engineering Fees)</td>
<td>$4,502.31</td>
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<tr>
<td>Borough of Kutztown (Nov. Water/Sewer)</td>
<td>89,347.29</td>
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<td>Borough of Kutztown (Nov. Sewer Mgmt. Fee)</td>
<td>264.82</td>
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<td><strong>TOTAL</strong></td>
<td><strong>$94,114.42</strong></td>
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Review Financial Reports
Mr. Khalife briefly reviewed the financial report with KMA members.

Update on the 15305 Kutztown Road and Commons Road EDU allocations. No update for either at this time.
Commons Road: Mr. Khalife stated he emailed the interested party for the new Commons Road hook-up, that the 1 EDU allocation will soon be expiring. To date he hasn’t received a response.
15305 Kutztown Road: Mr. Mooney forwarded KMA’s response of asking for a rolling 12 month period to assess water consumption in order to calculate EDUs. The applicant has agreed to that stipulation. Mr. Burkert also noted he made Chris Pfaff aware of the privately owned force main located behind 15305 Kutztown Road in the field. The force main is the responsibility of the owner.

East Penn’s Revised Request for Water and Wastewater Capacity.
Mr. Khalife explained the original EDUs granted to East Penn in 2019 were 75.7 (13,000 gpd). East Penn is requesting to use, of the original granted allocation, 5.8 EDUs (1,000 gpd) for the museum project. Mr. Khalife stated he will draft a new invoice for the 5.8 EDUs for the museum, and the 1,000 gpd will be deducted from the original 13,000 gpd already reserved for the entire East Penn project in that area.
Off Agenda
Mr. Smith noted there are two lots, one on each corner of Ivy League Drive and Kutztown Road, which an interested party asked C2C Design to informally request 900 gpd of water for each of the lots. No further information is available.

2022 Meeting Dates
April 13, July 13, October 12, and December 14 (if needed)

ADJOURNMENT
There being no further business to discuss, motion by Mrs. Fulton and seconded by Mr. Vanek to adjourn the meeting. The motion carried and the meeting was adjourned at 7:29 p.m.

Respectfully submitted,

Jill Remick
Assistant Secretary