

**Kutztown Transportation Authority**  
**45 Railroad Street**  
**Kutztown, PA 19530**  
**Minutes of February 20, 2025**

A regular meeting of the Kutztown Transportation Authority was held on February 20, 2025

Mr. James Schlegel, Chairman, called the meeting to order at 7:30 p.m. Members present were: Mr. James Schlegel, Mr. Andy Schlegel, Mr. Enos Bleiler, and Mr. Ronald Angstadt. Also in attendance: Mr. Gabriel Khalife, Authority Manager/Assistant, Treasurer. Public Attendance: Mr. Mike Bast representing Allentown & Auburn Railroad Co.

**Approval of Minutes**

Members reviewed the minutes of the November 21, 2024 meeting. Motion by Mr. Angstadt and seconded by Mr. Bleiler to approve the November 21, 2024 minutes as written. The motion carried by unanimous vote.

**Public Comments**

There were no public comments.

**New Business**

Revised Topton Lease Agreement – The renewal lease and related terms were reviewed. Mr. Bast will review the document. Motion by Mr. Andy Schlegel and seconded by Mr. Angstadt to approve the proposed lease renewal and related terms. The motion passed by unanimous vote.

**Review of Financial Statements**

Mr. Khalife reviewed the financial statements with Authority members. Motion by Mr. Andy Schlegel and seconded by Mr. Bleiler to accept and file the financial statements. The motion carried by unanimous vote.

Mr. Khalife noted that the heating system is currently being replaced. Mr. Schlegel recommended that the Authority consider to cover one-third of the cost, but no more than \$7,000. Motion by Mr. Angstadt and seconded by Mr. Bleiler to approve the Authority to cover the recommended contribution.

**Correspondence**

**None**

**Receipts**

- \$250.00 – Elmer Zimmerman
- \$4,521.50 – Allentown and Auburn – Freight Movements for 2024
- \$11,532.31 – Allentown and Auburn – Passenger Rides for 2024

**Payment of Bills**

- \$2,000.00 – Borough of Kutztown – Contribution to Station Decking
- \$68.00 – Barley Snyder LLP – Operator's Agreement Revisions

**Payment of Bills**

Motion by Mr. Andy Schlegel and seconded by Mr. Angstadt to ratify the payment of bills. The motion passed by unanimous vote.

**Operators Report**

Mr. Bast reported that the Christmas season rides were very successful. Transportation of clay will be starting up and they are still moving for the foundry.

**Topton Site Report**

Mr. Bast noted he will provide a copy of the invoice and receipt for the cost of the two entrance doors on the west end of the building which have been replaced.

**Old Business**

None

**Off Agenda**

None

**Adjournment**

There being no further business to discuss, motion by Mr. Andy Schlegel and seconded by Mr. Bleiler to adjourn the meeting. The motion carried and the meeting was adjourned at 7:45PM by Mr. Jim Schlegel, Chairman.

Respectfully Submitted,

  
Gabriel Khalife  
Recording Secretary