

Kutztown Transportation Authority
45 Railroad Street
Kutztown, PA 19530
Minutes of November 21, 2024

A regular meeting of the Kutztown Transportation Authority was held on November 21, 2024.

Mr. James Schlegel, Chairman, called the meeting to order at 7:30 p.m. Members present were: Mr. James Schlegel, Mr. Andy Schlegel, Mr. Enos Bleiler, Mr. Ronald Angstadt, and Mr. Keith Wuchter. Also in attendance: Mr. Gabriel Khalife, Authority Manager/Assistant, Treasurer; Ms. Jill Remick, Recording Secretary. Public Attendance: Mr. Mike Bast representing Allentown & Auburn Railroad Co.

Approval of Minutes

Members reviewed the minutes of the July 25, 2024 meeting. Motion by Mr. Andy Schlegel and seconded by Mr. Angstadt to approve the July 25, 2024 minutes as written. The motion carried by unanimous vote.

Public Comments

There were no public comments.

New Business

- **Revised Operator's Agreement**

A new agreement was drafted by Mr. Keith Mooney. Motion by Mr. Andy Schlegel and seconded by Mr. Angstadt to approve the agreement for signatures. The motion passed by unanimous vote.

- **2025 Budget**

Mr. Khalife reviewed the proposed 2025 Budget. Motion by Mr. Wuchter and seconded by Mr. Bleiler to approve the 2025 Budget. The motion passed by unanimous vote.

- **2025 Meeting Dates**

The proposed meeting dates of: February 20th, July 24th, and November 20th, 2025 were reviewed by members. Motion by Mr. Andy Schlegel and seconded by Mr. Angstadt to approve the 2025 meeting dates. The motion passed by unanimous vote.

Review of Financial Statements

Mr. Khalife reviewed the financial statements with Authority members. Motion by Mr. Andy Schlegel and seconded by Mr. Bleiler to accept and file the financial statements. The motion carried by unanimous vote.

Correspondence

Mr. Khalife noted he received a letter from Met-Ed noting they will be doing tree trimming near their lines that fall within the right-of-way.

Mr. Khalife also noted he received letters from our right-of-way customers and one company has paid their fee with the two other companies still reviewing the price increase.

Receipts

- \$650.00 – Buckeye – R-O-W Crossings
- 148.00 – First Energy – R-O-W Crossings

Payment of Bills

- \$156.58 – 21st Century Media – Advertise Audit Notice
- \$1,325.00 – MVA Tax & Advisors LLC – Perform 2023 Annual Audit

Motion by Mr. Andy Schlegel and seconded by Mr. Angstadt to ratify the payment of bill. The motion passed by unanimous vote.

Operators Report

Mr. Bast reported the October rides were very successful and he is getting ready for Santa rides. Transportation of clay has finished for the year and they are sporadically still moving for the foundry.

There was a brief discussion regarding the crossing on Kohler Road. Mr. Jim Schlegel suggested it might be beneficial to have the Borough's street engineer review the area.

Topton Site Report

Mr. Bast noted the two entrance doors on the west end of the building have been replaced. Mr. Bast then requested the Topton Lease Agreement be updated to reflect the correct name of his company and asked the committee to extend the lease for 25 years. Motion by Mr. Angstadt and seconded by Mr. Bleiler to have Mr. Mooney draw up a new agreement to reflect the correct name and for the lease to expire in 25 years. The motion passed by unanimous vote.

Old Business

None

Off Agenda

None

Adjournment

There being no further business to discuss, motion by Mr. Andy Schlegel and seconded by Mr. Bleiler to adjourn the meeting. The motion carried and the meeting was adjourned at 8:09 by Mr. Jim Schlegel, Chairman.

Respectfully Submitted,

Jill Remick
Recording Secretary