Kutztown Municipal Authority
45 Railroad Street
Kutztown, PA 19530
Minutes of January 9, 2019

A regular meeting of the Kutztown Municipal Authority was held on Wednesday, January 9, 2019, at the Kutztown Municipal Building, 45 Railroad Street.

The meeting was called to order at 7:00 p.m. by Mr. Don Sechler, Chairman. Members present were: Mr. Don Sechler, Mr. Andy Schlegel, Mr. Lee Erb, Mrs. Shelia Fulton and Mr. Walter Hess. Also in attendance: Mr. Gabriel Khalife, Authority Manager/Assistant Treasurer; Mr. Troy Smith, Water Plant Manager; Mr. Jarrad Burkert, Wastewater Plant Manager; and Ms. Jill Remick, Assistant Secretary.

APPROVAL OF MINUTES
Minutes of the December 12, 2018 meeting were reviewed by members. Motion by Mr. Schlegel and seconded by Mrs. Fulton to accept the December 12, 2018 minutes as written. The motion passed by unanimous vote.

APPROVAL OF BILL
Members reviewed the list of invoices paid December 13, 2018 through January 9, 2019. Motion by Mrs. Fulton and seconded by Mr. Erb to the ratify payment of the bills and the necessary transfer of funds. The motion passed by unanimous vote.

Bills Paid Dec. 13, 2018 – Jan. 9, 2019

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Borough of Kutztown (Nov. Water/Sewer)</td>
<td>$77,182.64</td>
</tr>
<tr>
<td>Borough of K-town (MTMA Treated Gal./Mgmt. Fee – Nov.)</td>
<td>142.76</td>
</tr>
<tr>
<td>Blooming Glen Contractors (University Meter Replacement)</td>
<td>20.00</td>
</tr>
<tr>
<td>Herbert, Rowland &amp; Grubic (HRG Engineering)</td>
<td>11,669.56</td>
</tr>
<tr>
<td>Reading Eagle</td>
<td>150.00</td>
</tr>
<tr>
<td>Borough of K-town (MTMA Treated Gal./Mgmt. Fee – Dec.)</td>
<td>131.36</td>
</tr>
<tr>
<td>Borough of Kutztown (Dec. Water/Sewer)</td>
<td>72,321.75</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$161,618.07</strong></td>
</tr>
</tbody>
</table>

DISCUSSION REGARDING THE NEED FOR FIRE HYDRANTS AT ADVANTAGE POINT DEVELOPMENT.
Mr. Smith stated Advantage Point would like to use the near-by hydrant to obtain water for construction purposes and explained the hydrant would be metered. It was noted that precautions would be taken to prevent freezing and the hydrant meter would be read monthly. Motion by Mr. Hess and seconded by Mr. Schlegel to approve the use of the hydrant water for construction purposes by Advantage Point. The motion passed by unanimous vote.
UPDATES ON:
- Request for 13,000 gpd water capacity for the East Penn Manufacturing Project.
- Request for 250 gpd water capacity from Kutztown University for the proposed Keystone Complex.

Mr. Khalife explained that both water capacity requests were approved by the Borough and Mr. Mooney will draft the Bulk Water Agreements. The East Penn Agreement will be drafted in the near future and the KU Agreement will be drafted once the University is ready to move forward with the project.

FUTURE MEETING DATES
April 10, July 10, October 9, and December 11 if needed.

OFF AGENDA
Mr. Khalife reviewed the budget performance report.

ADJOURNMENT
There being no further business to discuss, motion by Mr. Schlegel and seconded by Mr. Hess to adjourn the meeting. The motion carried and the meeting was adjourned at 7:10 p.m.

Respectfully submitted,

Jill Remick
Assistant Secretary