



AGENDA

KUTZTOWN BOROUGH COUNCIL MEETING

FEBRUARY 17, 2026

BOROUGH COUNCIL MET IN EXECUTIVE SESSION ON THE EVENINGS OF JANUARY 6 AND FEBRUARY 3, 2026, TO DISCUSS PERSONNEL ITEMS RELATED TO THE BOROUGH MANAGER SEARCH.

PLEASE NOTE THE FOLLOWING VACANCIES:

Code Appeals Board:	Four Member Vacancies One Alternate Vacancy
Planning Commission:	One Member Vacancy
Zoning Hearing Board:	Two Alternate Vacancies
Housing License Appeals Board:	Two Member Vacancies Three Alternate Vacancies
Environmental Advisory Commission	One Member Vacancy

PUBLIC COMMENTS:

CONSENT AGENDA

Consider motion to approve consent agenda:

- Review and accept the Minutes of the January 20, 2026, Borough Council meeting.
- Review and accept the Borough Community Development Report for January 2026.
- Take action on the request from the American Legion Post No. 480 to hold its annual Memorial Day Parade on May 25, 2026, and to waive any associated fees.
- Ratify approval for the payment of bills and necessary transfers of funds, which have been provided to Borough Council in the Accounts Payable G/L Distribution Report, including payment dates from January 17, 2026, through February 13, 2026.

REGULAR AGENDA

BOROUGH PLANNING COMMISSION:

Chairperson: Robert Weller

Members: Patricia Snyder, Chad Master, Joel Seidel, Drew Myers, and Daniel Fogarty

The Planning Commission will present a letter to Council regarding the Short-Term Rental Ordinance.

ENVIRONMENTAL ADVISORY COMMISSION:

Chairperson: Todd Underwood

Members: Kathleen Kelly, Randall Wert, Lisa Foreback, Michael Downing, and Tommy Lazorik

COMMUNITY DEVELOPMENT AND PUBLIC SAFETY:

Chairperson: George Kusterer

Members: Derek Mace and Katharine Keegan

Police Report for January 2026.

Fines Collected:	District Justice Greth	January 2026	\$2,357.85
	Clerk of Common Pleas	January 2026	\$10.42
	Secretary’s Office	January 2026	\$2,775.00

PUBLIC WORKS:

Chairperson: Kevin Snyder

Members: Edwin Seyler and Lisa Ladd-Kidder

Take action to approve the request from the Keystone Agility Club to have a “Sniff-N-Go” dog event, in the Park on June 27, 2026; to utilize several pavilions; and to waive associated fees.

Take action to approve the request from the Kutztown Community Choir to use the Band Shell, on June 16, 2026, at 7:30 p.m., for their annual Flag Day Concert, and to waive the rental fee.

Take action to approve Payment No. 5, in the amount of \$431,110.24, from Kinsley Construction, for the Public Works and Administration Building project.

Take action to approve the request from the Environmental Advisory Commission, to pursue a grant in the amount of \$1,400.00 for an April tree planting project at North Park, and to have the Borough cover the \$1,400.00 cost of the trees and supplies if the grant is not awarded.

Take action to approve the Keiter Alley Storm Sewer Improvements Project formal permission letter with the owners of 240 Greenwich Street.

Take action to approve a five-year parking lease with 207 Railroad LLC.

Take action on the request from the Kutztown Area School District to use the Park Softball Field, Sr. Field, and Timothy Breidegam Memorial Legion Field for their baseball and softball programs practices, games, as extra as needed, starting in March 2026.

Take action to approve the request from Owen Macfarlane to do trail maintenance and bridge repair work at the Sacony Creek Trail for his Eagle Scout project

PERSONNEL:

Chairperson: Katharine Keegan

Members: Kevin Snyder and George Kusterer

An Executive Session is requested to discuss personnel and legal matters.

FINANCE AND ELECTRIC:

Chairperson: Derek Mace

Members: Kevin Snyder and Edwin Seyler

Take action on the proposed Resolution amending labor and equipment rates.

Take action to approve the disbursement of \$400,000.00, from the Fire Protection Tax to the Kutztown Fire and Rescue, Inc., to be used for the renovation/rehabilitation of the fire house.

Take action to approve the donation of one Kutztown Family Pool pass, to the Brandywine Heights PTC, for their annual silent auction.

Take action to approve the donation of two Kutztown Family Pool passes, to Friend, Inc., for their annual benefit auction.

TELECOMMUNICATIONS AND INFORMATION TECHNOLOGIES:

Chairperson: Lisa Ladd-Kidder

Members: George Kusterer and Katharine Keegan

WATER AND WASTEWATER:

Chairperson: Edwin Seyler

Members: Derek Mace and Lisa Ladd-Kidder

Take action to enter into an agreement for Berks Nature to undertake the work at the Dent-Gundry Wildlife Preserve for the requested amount of \$1,500.00.

Take action to approve a water credit for 142 Portia Boulevard in the amount of \$88.76.

Take action to approve a sewer credit for 142 Portia Boulevard in the amount of \$109.73.

NOTE: The Kutztown Water Department has received its 14th consecutive AWOP Award (Area Wide Optimization Program). Congratulations to Troy Smith, Water Plant Manager, and his department on receiving this award.

MISCELLANEOUS: