



AGENDA

KUTZTOWN BOROUGH COUNCIL MEETING

MAY 20, 2026

PLEASE NOTE THE FOLLOWING VACANCIES:

Code Appeals Board:	Five Member Vacancies
Planning Commission:	One Alternate Vacancy
Zoning Hearing Board:	One Member Vacancy
Kutztown Municipal Authority	Two Alternate Vacancies
Housing License Appeals Board:	One Member Vacancy
Environmental Advisory Commission	Two Member Vacancies
	Three Alternate Vacancies
	One Member Vacancy

PUBLIC COMMENTS:

CONSENT AGENDA

Consider motion to approve consent agenda:

- Review and accept the Minutes of the April 21, 2026, Borough Council meeting.
 - Review and accept the Borough Community Development Report for April 2026.
 - Ratify approval for the payment of bills and necessary transfers of funds, which have been provided to Borough Council in the Accounts Payable G/L Distribution Report, including payment dates from April 18, 2026, through May 15, 2026.
-

REGULAR AGENDA

BOROUGH PLANNING COMMISSION:

Chairperson: Robert Weller

Members: Patricia Snyder, Chad Master, Joel Seidel, Drew Myers, and Daniel Fogarty

ENVIRONMENTAL ADVISORY COMMISSION:

Chairperson: Todd Underwood

Members: Kathleen Kelly, Randall Wert, Lisa Foreback, Michael Downing, and Tommy Lazorik

COMMUNITY DEVELOPMENT AND PUBLIC SAFETY:

Chairperson: George Kusterer

Members: Derek Mace and Katharine Keegan

Police Report for April 2026.

Fines Collected:	District Justice Greth	April 2026	\$3,457.42
	Clerk of Common Pleas	April 2026	\$60.42
	Secretary’s Office	April 2026	\$5,000.00

PUBLIC WORKS:

Chairperson: Kevin Snyder

Members: Edwin Seyler and Lisa Ladd-Kidder

Take action to approve Payment No. 8 to Kinsley Construction in the amount of \$212,110.42 for the Public Works and Administration Building project.

Take action to approve M&M Facility Services to replace the NOC HVAC system, in the amount of \$18,500.00, if it is from a reputable dealer that will honor any warranty work in the future.

Take action to approve the request from the Kutztown Community Library to use the Band Shell on June 25, 2026, for their raptor show, and to waive the associated rental fee.

Take action to ratify the purchase of a diving board, through Mainline Pools, for \$2,426.13.

Take action to authorize use of the Borough street sweeper to sweep the roads and parking lots at the Foundry, twice per year, at a rate of \$75.00 per hour, and to direct the Foundry to properly dispose of the swept-up material themselves.

Take action to approve the request from Owen Macfarlane to have the Borough contribute up to \$1,000.00 to help cover some of the cost of materials for his Sacony Trail Eagle Scout service project.

Take action to approve the request from Kutztown Rocks to approve two rock painting days in the Train Station; one day for over six-year-olds and one family day, provided there is nothing else scheduled for the Train Station on those days.

Take action on the Municibid sale of a 2001 Kohler 220REPOZP Stationary Generator.

PERSONNEL:

Chairperson: Katharine Keegan

Members: Kevin Snyder and George Kusterer

An Executive Session is requested to discuss personnel and legal matters.

Take action to appoint Michele Lopez to the position of Director of Community Development.

Take action to renew the professional service agreement with Sheila Sacks.

Take action to approve the summer pool employee hire list as provided to Council.

Take action to approve the resignation of Brian Stunkard from the Civil Service Commission.

Take action on the request from the Environmental Advisory Commission to hire Henry Leardi as the EAC intern for 2026.

Take action to hire Asher Clery as a Seasonal Public Works employee over the summer months.

Take action to assign Lisa Ladd-Kidder as an alternate member of the Community Development and Public Safety Committee, since two members will be absent in June.

Take action to appoint Andrea Coaxum as the Borough's Right to Know Officer, effective June 1, 2026.

FINANCE AND ELECTRIC:

Chairperson: Derek Mace

Members: Kevin Snyder and Edwin Seyler

Take action to approve Change Order #18, from Kinsley Construction, which is a \$1,041.90 expense correction to Change Order #17, to upgrade the heat pump for the Public Works and Administration Building project.

Take action to approve the tax collector's list of 14 refunds of the difference between the discount amount and flat amount, due to mail and timing issues.

TELECOMMUNICATIONS AND INFORMATION TECHNOLOGIES:

Chairperson: Lisa Ladd-Kidder

Members: George Kusterer and Katharine Keegan

WATER AND WASTEWATER:

Chairperson: Edwin Seyler

Members: Derek Mace and Lisa Ladd-Kidder

Take action to approve Larry Lloyd's 2026 proposal and a \$10,000.00 service fee for projects related to wellhead protection.

Take action to enter into agreement and approve the purchase of a Screw Press and accessories, through COSTARS, in the amount of \$689,200.00.

Take action to reject the two bids received for the W. Main Street water main replacement project.

MISCELLANEOUS: