AGENDA
KUTZTOWN BOROUGH COUNCIL MEETING
JUNE 15, 2021

TAKE ACTION ON THE PROPOSED RESOLUTION AWARDING THE LIFE SAVING AWARD TO PATROL OFFICER MATTHEW J. YERGER.

PLEASE NOTE THE FOLLOWING VACANCIES:

- Code Appeals Board: Four Member Vacancies
- Planning Commission: One Member Vacancy
- Zoning Hearing Board: Two Alternate Vacancies
- Housing License Appeals Board: Three Alternate Vacancies
- Environmental Advisory Commission: Two Member Vacancies
- Telecommunications Advisory Commission: One Member Vacancy

PUBLIC COMMENTS:

CONSENT AGENDA

Consider motion to approve consent agenda:

- Review and accept the Minutes of the May 20, 2021 Borough Council meeting.
- Review and accept the Borough Community Development Report for May, 2021.
- Take action to approve the Friend, Inc. Brake the Cycle for Poverty bike ride through the Borough of Kutztown.
- Ratify approval for the payment of bills and necessary transfers of funds, which have been provided to Borough Council in the Accounts Payable G/L Distribution Report, including payment dates from May 15, 2021, through June 11, 2021.

REGULAR AGENDA

BOROUGH PLANNING COMMISSION:

Chairperson: Frederick Englehardt
Members: Nykolai Blichar, Lisa Ladd-Kidder, Karen Feridun, Patricia Snyder, Joel Seidel, and Tim Haring
ENVIRONMENTAL ADVISORY COMMISSION:
Chairperson: Todd Underwood
Members: Keith Leinbach, Warren Shaub, Kathleen Kelly, and Andrew Bosche

COMMUNITY DEVELOPMENT AND PUBLIC SAFETY:
Chairperson: Amanda Raudenbush
Members: Derek Mace and Arabel Elliott


Fines Collected: District Justice Greth April, 2021 $2,853.95
Clerk of Common Pleas April, 2021 $791.36
Secretary’s Office May, 2021 $2,622.5
Parking Kiosk May, 2021 $351.05

Take action to approve the Kutztown Folk Festival 2022 Kick-Off Event Celebration.

Take action on the proposed Rapid Response to an Active Shooter Standard Operating Procedure.

Take action on the proposed Response to Kutztown Schools Standard Operating Procedure.

NOTE: The Committee members wish to thank Amanda Raudenbush for her great leadership and dedication to the Community Development and Public Safety Committee.

PUBLIC WORKS:
Chairperson: Kevin Snyder
Members: Edwin Seyler and Zebulon Hull

Take action to approve Change Order No. 1, from Construction Masters Services, Inc., for the 2021 Paving and Storm Sewer Improvements Project, in the amount of $10,840.00.

Take action to approve the request, from Kristen Emmick, to use the Scooter Building on July 25, 2021.

Take action to approve the request, from Nate Herrrlin, to use the Kutztown Pool for a baptism service on a Sunday morning that he coordinates with the pool manager.

Take action on the request, from Desiree Reasoner, to use the Scooter Building on June 26, 2021, as long as the event is done by 6:00 p.m., it is cleaned up and vacated by 6:30 p.m., and that there are no cars parked around the Scooter building after the event.

Take action to mutually dissolve the Kutztown Park Main Concession Stand Lease Agreement with Mad Dogs.

Take action to approve the Kutztown Park Main Concession Stand Lease Agreement with Saucony Creek Grill & Catering.
Take action to accept a donation of two box hockey games, from the Lions Club, for the Kutztown Park.

Take action to approve $60.00 refunds to Destiny Davis and Ashley Young for the accidental pavilion double booking that occurred.

Take action to approve the 2021 line-painting quote (items 1, 2, 4, 6, 10, 14, and 15), from Berks Traffic, Inc., in the amount of $10,145.62.00.

Take action to approve the request, from the Kutztown Area School District’s United Way Committee, to have a rubber duck race in the Sacony Creek, on August 28, 2021, from 2:00 p.m. until 3:00 p.m.

**PERSONNEL:**
Chairperson: Arabel Elliott  
Members: Kevin Snyder and Amanda Raudenbush

Take action to accept Amanda Raudenbush’s resignation, from Borough Council, effective July 1, 2021.

Ratify the lateral transfer of job duties for Charles Lawson, to Criminal Investigator, at an hourly rate of $44.96, effective May 3, 2021.

Take action to reappoint Andrew Arnold, as a member of the Housing License Appeals Board, whose term shall expire on July 1, 2022.

Take action to appoint Jeffrey Dietrich, as a member of the Borough Planning Commission, whose term shall expire on January 1, 2025.

**FINANCE AND ELECTRIC:**
Chairperson: Derek Mace  
Members: Kevin Snyder and Edwin Seyler

**TELECOMMUNICATIONS AND INFORMATION TECHNOLOGIES:**
Chairperson: Zebulon Hull  
Members: Arabel Elliott and Amanda Raudenbush

**WATER AND WASTEWATER:**
Chairperson: Edwin Seyler  
Members: Derek Mace and Zebulon Hull

Take action to draft and send a letter to our PA State Senator, Representative and legislators, as well as to the PA State Association of Boroughs, indicating the Borough’s opposition to the proposed Senate Bill 597.
Take action to approve Payment Application No. 1, from DESCCO Design & Construction, Inc., for the 2020 Collection System Rehabilitation Briar Cliff and College Garden Drive Pump Stations Project, in the amount of $41,814.01.

**MISCELLANEOUS:**

Take action to approve the revised, scaled down Multimodal Transportation Project per the Borough’s recent grant award.

An Executive Session is requested to address a personnel matter.