

March 20, 2018
Kutztown, PA

A regular meeting of the Kutztown Borough Council was called to order at 7:30 p.m. in the Kutztown Train Station by the President, Mr. Kevin Snyder, with other members of Borough Council present: Mr. Derek Mace, Mr. Edwin Seyler, Mr. Richard Diehm, Mr. Scott Piscitelli, Ms. Arabel Elliott, and the Mayor, Mr. James Schlegel. Mr. Keith Mooney, Borough Solicitor; Mr. Gabriel Khalife, Borough Manager/Treasurer; Mr. Matt Hafer, Acting Community Development Director; Planning Commission candidate Michael Blicher; Maxatawny Township representative Steve Wilson; Northeastern Berks Emergency Medical Services representative Doug Demchyk; Planning Commission representative Lisa Ladd-Kidder; Kutztown Girl Scout Elizabeth Goodwin; Kutztown Community Partnership representative Allison Fuller; Kutztown Area Transport Service representative Rodney Freeman; and Kutztown University journalism student Ryan Scanlon, were also present.

President Snyder asked if there was anyone who wished to address Council before proceeding with the agenda. There were no public comments.

A motion was made by Mr. Piscitelli, seconded by Mr. Seyler, Resolved, To approve the Consent Agenda, consisting of the following items:

-) Review and accept the Minutes of the February 20, 2018 Borough Council meeting.
-) Review and accept the Borough Community Development Report for February, 2018.
-) Conditionally hire the following 2018 seasonal pool employees, contingent upon meeting all pre-employment requirements: Alyssa Wentzel, head lifeguard, \$11.01 per hour; Makenzie Barrell, lifeguard, \$9.69 per hour; Mitchell Brett, lifeguard, \$8.54 per hour; Molly Brown, lifeguard, \$8.97 per hour; Brock Dalton,

Athletic Facility Upgrade. Passed by unanimous vote.

Ms. Ladd-Kidder read aloud the Planning Commission's recommendation letter regarding the proposed Student Separation Zone Ordinance amendment.

A motion was made by Mr. Diehm, seconded by Mr. Mace, Resolved, To authorize the Borough Solicitor to draft an Ordinance amending Chapter 225-25.1 (Student Home), Item C (Separation Requirement – page 225:54), of the Borough Code, so the language of the current Chapter 225-25.C (4) be adjusted and renumbered as (5) and that the language for a new Chapter 225-25.1.C (4) be inserted. Mr. Mace noted that all of the proposed changes were reviewed at the Community Development and Public Safety Committee meeting. Passed by unanimous vote.

Under Environmental Advisory Commission, there was nothing to report.

Under Community Development and Public Safety Committee, the Monthly Police Report for February, 2018 was submitted.

The following fines were collected:

District Justice Greth	January, 2018	\$5,633.23
Clerk of Common Pleas	January, 2018	\$338.54
Secretary's Office	February, 2018	\$3,800.00

Under Public Works Committee, a motion was made by Mr. Seyler, seconded by Mr. Piscitelli, Resolved, To approve the 2018 Street Improvements Project proposal. President Snyder noted that the list includes the section of Sacony Alley under Option 1. Passed by unanimous vote.

A motion was made by Mr. Piscitelli, seconded by Mr. Seyler, Resolved, To approve the request, from St. John's Church, to use the Band Shell on July 23, 2018, to host The Celebrant Singers, and to waive the rental fee. Passed by unanimous vote.

Main Street, in the amount of \$273.85, as the water was not processed through the Wastewater Treatment Plant. Passed by unanimous vote.

A motion was made by Mr. Seyler, seconded by Mr. Diehm, Resolved, To execute the Water Quality Management Permit and to submit the \$500.00 permit review fee. Passed by unanimous vote.

Under Miscellaneous, President Snyder also noted the following vacancies:

Code Appeals Board:	Two Member Vacancies
	One Alternate Vacancy
Planning Commission:	One Member Vacancy
Zoning Hearing Board:	Two Alternate Vacancies
Housing License Appeals Board:	Two Member Vacancies
	Three Alternate Vacancies
Environmental Advisory Commission	One Member Vacancy

President Snyder announced that a snow emergency was declared for 11:00 p.m. Tuesday night until 6:00 a.m. Thursday morning.

Mr. Mace noted that an article was published in the USDA Newsletter recognizing the Borough's water quality efforts. He thanked the Borough staff, Larry Lloyd and the EAC for their work.

A motion was made by Mr. Seyler, seconded by Mr. Diehm, Resolved, To adjourn the Council meeting upon vote. Passed by unanimous vote. The meeting ended at 7:50 p.m.

Prepared by:

Gina M. Wiand
Borough Secretary

Attested by:

Gabriel Khalife
Borough Manager