

A regular meeting of the Kutztown Borough Council was called to order at 7:34 p.m. in the Kutztown Train Station by the President, Mr. Kevin Snyder, with other members of Borough Council present: Mr. Derek Mace, Mr. Edwin Seyler, Mr. Richard Diehm, Mr. Scott Piscitelli, Ms. Arabel Elliott and the Mayor, Mr. James Schlegel. Mr. Timothy Dietrich, Borough Solicitor; Mr. Gabriel Khalife, Borough Manager/Treasurer; Ms. Gina M. Wiand, Borough Secretary/Public Relations and Marketing Director; Police Chief Craig Summers; Mr. Matt Hafer, Acting Community Development Director; Planning Commission representative Lisa Ladd-Kidder; Kutztown Community Partnership Community Liaison Sandy Green; Kutztown Area Transport Service representative Horace Foraker; residents George Kusterer and Keith Miller; and Mr. Ron Devlin and Mr. Valdis Lacis, reporters for the Reading Eagle, were also present.

President Snyder asked if there was anyone who wished to address Council before proceeding with the agenda. There were no public comments.

A motion was made by Mr. Seyler, seconded by Mr. Piscitelli, Resolved, To approve the Consent Agenda, consisting of the following items:

- ) Review and accept the Minutes of the May 16, 2018 Public Hearing.
- ) Review and accept the Minutes of the May 16, 2018 Borough Council meeting.
- ) Review and accept the Borough Community Development Report for May, 2018.
- ) Take action to approve the request, from the Cub Scouts, to hold their postponed Cub Mobile Races on July 14, 2018, with a rain date of July 15, 2018, and to waive any associated fees.

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- ) Ratify approval for the payment of bills and necessary transfers of funds which, have been provided to Borough Council in the Accounts Payable G/L Distribution Report, including payment dates from May 12, 2018, through June 15, 2018, as summarized below:

General Fund	\$230,166.67
Refuse and Recycling Fund	\$45,492.59
Fire Protection Tax Fund	\$9.79
Recreation Tax Fund	\$34.85
Road Tax Fund	\$39.14
Water Fund	\$85,164.81
Electric Fund	\$312,324.23
Sewer Fund	\$103,226.88
Telecommunications Fund	\$83,345.93

Passed by unanimous vote.

Under Borough Planning Commission, Lisa Ladd-Kidder read aloud the following statement: “The Planning Commission has been discussing the need to adopt a zoning Ordinance which would address the growing and dispensing of medical marijuana as delineated by the PA Medical Marijuana Act 16 (passed May 2016). In order to move forward on this issue, the Planning Commission requests that the Borough Council ask Mr. Keith Mooney to prepare a customized draft for the Borough's consideration and potential adoption.”

A motion was made by Mr. Piscitelli, seconded by Mr. Mace, Resolved, To support the development of an Ordinance regarding the growing and dispensing of medical marijuana pursuant to Pennsylvania Medical Marijuana Act 16. Passed by unanimous vote.

Under Environmental Advisory Commission, there was nothing to report.

Under Community Development and Public Safety Committee, the Monthly Police Report for May, 2018 was submitted.

The following fines were collected:

District Justice Greth	April, 2018	\$9,710.80
Clerk of Common Pleas	April, 2018	\$1,980.75
Secretary's Office	May, 2018	\$5,375.00

Under Public Works Committee, a motion was made by Mr. Piscitelli, seconded by Mr. Seyler, Resolved, To approve the parade permit applications, submitted by the Kutztown Community Partnership, for the Kutztown Kruizz on July 28, 2018, and Dinner on Main on August 3, 2018. Passed by unanimous vote.

A motion was made by Mr. Seyler, seconded by Mr. Piscitelli, Resolved, To approve the request from Donna Meals to use the Scooter Building on August 19, 2018. Passed by unanimous vote.

A motion was made by Mr. Mace, seconded by Mr. Seyler, Resolved, To approve the request from the Kutztown Community Choir to rent the Brick Pavilion on June 18, 2018, and to waive the rental fee. Passed by unanimous vote.

A motion was made by Mr. Piscitelli, seconded by Mr. Seyler, Resolved, To modify the south side refuse and recycling schedule by adding the homes from Elm Street, headed east, and all the homes past the Elm Street Bridge, to the south side collection schedule, on an initial trial basis. Passed by unanimous vote.

A motion was made by Mr. Seyler, seconded by Mr. Piscitelli, Resolved, To adopt the following Resolution:

## RESOLUTION NO. 9-2018

A RESOLUTION OF THE BOROUGH OF KUTZTOWN, BERKS COUNTY, PENNSYLVANIA, APPROVING THE SALE OF A SURPLUS MOWER, TO KENNY GILMORE, IN THE TOTAL AMOUNT OF \$1,077.00.

IT IS HEREBY RESOLVED by the Council of the Borough of Kutztown, Berks County, Pennsylvania (hereinafter "the Borough"), in accordance with Section 1201 (4)

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of the Borough Code, as follows:

RESOLVED, that the Borough shall sell a surplus mower, having a total estimated sale value of One Thousand Seventy-Seven Dollars (\$1,077.00), to Kenny Gilmore.

APPROVED as a Resolution by the Council of the Borough of Kutztown, Berks County, Pennsylvania in lawful, regular meeting duly assembled this 19<sup>th</sup> day of June, 2018.

Passed by unanimous vote.

A motion was made by Mr. Seyler, seconded by Mr. Piscitelli, Resolved, To to order 1,000 recycling containers, in the amount of \$8,250.00, as quoted by Busch Systems. Passed by unanimous vote.

Under Personnel Committee, a motion was made by Mr. Diehm, seconded by Mr. Piscitelli, Resolved, To promote Jeri Carroll-Sievert to a part-time Community Service Officer, at an hourly rate of \$14.73, and to waive the probationary period due to her extended tenure as a part-time Community Service Officer II. Passed by unanimous vote.

A motion was made by Mr. Diehm, seconded by Mr. Seyler, Resolved, To reappoint Andrew Arnold, as a member of the Housing License Appeals Board, whose term shall end on July 1, 2019. Passed by unanimous vote with Ms. Elliott abstaining from the vote.

A motion was made by Mr. Diehm, seconded by Mr. Piscitelli, Resolved, To reappoint Craig Koller, as a member of the Housing License Appeals Board, whose term shall end on July 1, 2019. Passed by unanimous vote.

An Executive Session to discuss personnel and legal matters was not needed.

Under Finance and Electric Committee, the agenda item to review and consider invoicing the Kutztown Rotary Club for their Taste of Kutztown event was tabled.

A motion was made by Mr. Mace, seconded by Mr. Seyler, Resolved, To execute the electric right-of-way agreements, and have them subsequently filed by the Borough Solicitor, for the following addresses: 400 Highland Avenue, 106 N. Cedar Street, and 431,439,451,459, and 465 E. Walnut Street. Passed by unanimous vote.

A motion was made by Mr. Mace, seconded by Mr. Piscitelli, Resolved, To advertise and sell 20 used 150 watt high pressure sodium street lights on Municibid. Passed by unanimous vote.

Mr. Mace noted that under budgeted maintenance, a three-phase 75 KVA pad-mounted transformer will be purchased from Solomon Corporation, in the amount of \$3,995.00, and kept as a spare for future use.

Mr. Mace extended a thank you to the Hobos of Kutztown who donated \$1,850.23 that went toward the purchase of 30 American flags, 36 wood poles and 20 “Welcome to Kutztown” triangle banners that will be hung on the light poles on Main Street.

Off of the agenda, a motion was made by Mr. Mace, seconded by Mr. Seyler, Resolved, To adopt the following Resolution:

## RESOLUTION NO. 10-2018

A RESOLUTION OF THE BOROUGH OF KUTZTOWN, BERKS COUNTY, PENNSYLVANIA, TO DONATE TWO OLD POLICE BICYCLES, TO KUTZTOWN AREA TRANSPORT SERVICE, FOR OFFICIAL USE ONLY.

IT IS HEREBY RESOLVED by the Council of the Borough of Kutztown, Berks County, Pennsylvania (hereinafter “the Borough”), in accordance with Section 1201 (4) of the Borough Code, as follows:

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RESOLVED, that the Borough shall donate two old police bicycles, to Kutztown Area Transport Service, for official use only.

APPROVED as a Resolution by the Council of the Borough of Kutztown, Berks County, Pennsylvania in lawful, regular meeting duly assembled this 19<sup>th</sup> day of June, 2018.

Passed by unanimous vote.

Mr. Mace congratulated Mr. Piscitelli on his recent engagement!

Off of the agenda, Mr. Khalife presented Borough Council with a 2018 year-to-date budget report.

Under Telecommunications and Information Technologies Committee, there was nothing to report.

Under Water and Wastewater Committee, a motion was made by Mr. Seyler, seconded by Mr. Mace, Resolved, To approve a \$150.00 annual, non-accruable water credit, to Hope Cemetery, to assist with the beautification process of the cemetery.

Passed by unanimous vote.

Mr. Seyler noted that Jim Blaukovitch recently completed the following exams: Conventional Filtration; Corrosion Control and Sequestering; Chemical Addition Exam; and Inorganic Removal. Jim will be promoted to Certified Operator/Filtration Plant Operator, which is the highest operator level and was attained in only one and a half years. Dennis Hassler also recently passed the Corrosion Control and Sequestering Exam. This exam is not yet required to operate our plant, but it will be needed when the Borough starts dosing SeaQuest chemical, and he wanted to be pro-active in obtaining the certification.

Mr. Seyler also noted that Wastewater Superintendent Jarrad Burkert has been working on several I&I initiatives, for the long term good of the Borough, and he commended him for those efforts.

Under Miscellaneous, President Snyder also noted the following vacancies:

Code Appeals Board:	Two Member Vacancies One Alternate Vacancy
Planning Commission:	One Member Vacancy
Zoning Hearing Board:	Two Alternate Vacancies
Housing License Appeals Board:	Two Member Vacancies Three Alternate Vacancies
Environmental Advisory Commission	One Member Vacancy

A motion was made by Mr. Diehm, seconded by Mr. Seyler, Resolved, To adjourn the Council meeting upon vote. Passed by unanimous vote. The meeting ended at 8:07 p.m.

Prepared and Attested by: Gina M. Wiand  
Borough Secretary

Kevin Snyder and Gina Wiand hereby ordered payment of the expenditures listed in the Accounts Payable G/L Distribution Report, including payment dates from May 12, 2018, through June 15, 2018, in accordance with Section 1106 of the Borough Code, Commonwealth of Pennsylvania.

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Kevin J. Snyder

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Gina M. Wiand