

**Borough of Kutztown
Planning Commission
Minutes of August 14, 2023**

A regular meeting of the Planning Commission was held on Monday, August 14, 2023, in the Kutztown Borough Municipal Building Multi-Purpose Room.

The meeting was called to order at 7:02 p.m. by Mr. Robert Weller, Chairperson. Members present were: Ms. Denise Bosler, Ms. Laurel Ziegler, Mr. Steve Fenstermacher and Mr. Randy Marsteller. Also present by phone, Ms. Pat Snyder and Mr. Ian Wisnioski, Barry Isett office for Community Development Office.

Public Comments on Non-Agenda Items

No comments

Approval of Minutes

Planning Commission members reviewed the July 10, 2023 Planning Commission meeting minutes. Motion to approve by Mr. Marsteller, seconded by Ms. Bosler. The motion passed by unanimous vote.

Reports

Mr. Wisnioski briefly updated Planning Commission members on the Community Development Office activities including:

- Scheduling of a meeting of zoning hearing board for 30 Aug (for 330 W. Walnut St)
- Approval of 12 zoning applications including:
 - o Ma's Cakes & Crepes (183 W. Main St)
 - o Heart & Hearth (466 W. Main St)
 - o Misfits Liquidation Sales

Old Business/Updates

• **Noise Ordinance**

- o Ms. Bosler provided an update on her attendance at a public meeting regarding the draft ordinance. She also reported that the Fair Association has voted to NOT allow the large cars to race at the fairgrounds however the result of that vote has NOT yet been relayed to the Race Association.
- o As requested by the Borough Council, the Commissioners reviewed the Doylestown Borough Noise Control Ordinance for potential use as a template for a Kutztown Noise Ordinance. The commissioners were in favor of the specified decibel limits but are concerned about how the limit will be enforced. The commissioners were also in favor of the comprehensive list of exemptions, especially #8 which addresses events conducted, sponsored, or permitted by schools, local government, community associations or nonprofit organizations.

- A motion was made by Mr. Fenstermacher (and seconded by Ms. Ziegler) to use the Doylestown Noise Ordinance as a templet for the Kutztown Noise Ordinance and to provide feedback to the Community Development Office regarding concerns and favorable impressions as noted above. Motion carried by unanimous consent.
- **Joint Comprehensive Plan Update**
 - Ms. Snyder provided an update from the Kutztown Borough Council meeting where the Borough Council authorized a resolution to send a letter to the Berks County Planning Commission stating that Kutztown Borough would participate in a joint comprehensive plan with a maximum cost to the Borough of \$8,500 (post grant).
 - Next step: Berks County Planning Commission will apply for the grant in early fall.

Action Item

- Noise Ordinance –
 - Send feedback on Doylestown Noise Ordinance to the Community Development Committee.

New Business

- Set agenda for the August 28th Planning Commission Workshop Meeting
 - Due to vacations and lack of action items, the workshop was cancelled.

Off Agenda No topics

Adjournment

With no further business to discuss, a motion was made by Ms. Bosler and seconded by Mr. Marsteller to adjourn the meeting. The motion passed by unanimous vote. The meeting adjourned at 7:56 p.m.

Respectfully Submitted,

Stephen M. Fenstermacher
Secretary