A regular meeting of the Planning Commission was held on Monday, June 13, 2022, in the Kutztown Borough Municipal Building Multi-Purpose Room.

The meeting was called to order at 7:01 p.m. by Mr. Fred Engelhardt, Chairperson. Members present were: Mr. Frederick Engelhardt, Mrs. Pat Snyder, Mr. Robert Weller, Mr. Joel Seidel, Mr. Jeff Dietrich, Mr. Stephen Fenstermacher and Mr. Randy Marsteller. Also present: Ms. Michelle Lopez, Community Development Office.

Public Comments on Non-Agenda Items
None

Approval of Minutes
Planning Commission members reviewed the May 9, 2022 Planning Commission meeting minutes. Motion to approve with minor corrections by Mr. Fenstermacher, seconded by Mr. Marsteller. The motion passed by unanimous vote.

Planning Commission members reviewed the May 23, 2022 Planning Commission Workshop meeting agenda. Motion to approve by Mr. Seidel, seconded by Mr. Weller. Motion carried by unanimous vote.

Reports
Ms. Lopez updated Planning Commission members on the Community Development Office activities:

- AD Moyer has submitted plans to the zoning board, they will be retaining the current store building and building towards the front of the parcel
- The Keith Haring Fitness Park is proceeding. Next step is Community Development and then to Borough Council
- Ms. Lopez relayed that the Silk Mill is getting ready to go the Zoning Hearing Board
- Apartments on Elm – is working on Final Plan Submission

Action Items
None

Old Business/Updates

- Updates regarding the pursuit of a possible Joint Comprehensive Plan with neighboring municipalities
  - Don Bucci, chair of the Maxatawny Township Planning Commission, has another meeting set up with David Hunter of the Berks County Planning Commission
  - Albany Township Planning Commission was going to be discussing the topic at their meeting
Don Bucci spoke with the Greenwich Township Planning Commission (Michael Stevens) and they are on board for a joint plan

Lyons Borough (Randy Schlegel) is also on board

- **Discuss recommendation to Borough Council regarding the Rental Housing and Downtown Business Strategic Plan (Hailstone Plan)**
  - Mr. Fenstermacher made a motion to recommend to Borough Council that they appoint a chairperson of the task force to oversee coordination of the assessment and execution of the Hailstone Plan. Motion seconded by Ms. Snyder
    - Motion carried. Mr. Engelhardt will draft a letter to Borough Council

**New Business**

- **Initial discussion regarding the development of a Tobacco/E-Cigarette Retailer Ordinance**
  - Discussion took place regarding the development of a Tobacco/E-cigarette Retailer Ordinance. Potentially Commission would consider limitation to the industrial zone north of Main St

- **Set agenda for June 20, 2022 Planning Commission Workshop Meeting**
  - Further discussion regarding the development of a Tobacco/E-Cigarette Retailer Ordinance

**Off Agenda**

- Mr. Engelhardt discussed an email from Karen Feridun regarding the passing of Water Privatization Bill 597 – with a request from Karen Feridun that we contact our State Representatives with our opposition to the Bill.

**Adjournment**

With no further business to discuss, a motion was made by Mr. Dietrich and seconded by Mr. Fenstermacher to adjourn the meeting. The motion passed by unanimous vote. The meeting adjourned at 8:35 p.m.

Respectfully Submitted,

Patricia M. Snyder
Secretary