

**Borough of Kutztown  
Planning Commission  
Minutes of June 12, 2023**

A regular meeting of the Planning Commission was held on Monday, June 12, 2023, in the Kutztown Borough Municipal Building Multi-Purpose Room.

The meeting was called to order at 7:01 p.m. by Mr. Robert Weller, Chairperson. Members present were: Ms. Pat Snyder, Mr. Joel Seidel, Ms Denise Bosler and Mr. Randy Marsteller. Mr. Steven Fenstermacher attended via conference call. Also present: Mr. Gabriel Khalife, Borough Manager; Mr. Ulises Otero, Barry Isett office for Community Development Office; and Mr. Fred Engelhardt, Borough Council Member.

**Public Comments on Non-Agenda Items**

No comments

**Approval of Minutes**

Planning Commission members reviewed the May 8, 2023 Planning Commission meeting minutes. Motion to approve by Mr. Marsteller, seconded by Ms Bosler. The motion passed by unanimous vote.

**Reports**

Mr. Otero updated Planning Commission members on the Community Development Office activities and noted only one new request for 330 W. Walnut. That request will be on the Planning Commission agenda in July

**Old Business/Updates**

None

**Action Item:**

- **Noise Ordinance Draft Discussion**
  - Thursday, June 15 – an advertised joint meeting of the Kutztown Planning Commission and the Borough Community Development Committee (“CDVLP”) will be held at the Train Station
    - Borough Council tabled the discussion at the last Council meeting
    - Plan for Thursday meeting is to work on language that is acceptable to all
    - Discussed at Planning Commission:
      - Decibel level on Race night at the Fairgrounds get loudest at the end, when the smallest cars race
      - Fairgrounds purchased a noise indication device – which registered high 70’s to low 80’s decibels on race night
      - Ms Bosler measured 82-83 at her home on race night

- Mr Weller measured 66 at 7:40 on race night
- The Kutztown Foundry will be going to three shifts, likely starting sometime this fall. They are located within industrial zone, which is limited to 70 decibels.
- Current noise reference in Borough Code 158.1 is a subjective measure and does not reference decibel level

### **New Business**

- **Discuss Kutztown Borough Comprehensive Plan**
  - Teams meeting will be held with the municipalities that have municipal approval to proceed towards a Joint Comprehensive Plan on Tuesday, June 13<sup>th</sup> at 2 PM
  - Attending for Kutztown Borough will be Ms. Pat Snyder of the Planning Commission, and Mr. Derek Mace and Ms. Ladd Kidder of Borough Council
  - Municipalities involved at this time: Kutztown Borough; Maxatawny Township; Greenwich Township; Albany Township; and Lenhartsville

### **Off Agenda**

- Set agenda for the June 26<sup>th</sup> Planning Commission Workshop Meeting
  - Noise Ordinance joint meeting follow up
  - Planning Commission Joint meeting debrief

### **Adjournment**

With no further business to discuss, a motion was made by Ms. Bosler and seconded by Mr. Seidel to adjourn the meeting. The motion passed by unanimous vote. The meeting adjourned at 7:55 p.m.

Respectfully Submitted,

Patricia M. Snyder  
Acting Secretary