

**Borough of Kutztown
Planning Commission
Minutes of March 9, 2026**

A regular meeting of the Borough of Kutztown Planning Commission was held on Monday, March 9, 2026, in the Kutztown Borough Municipal Building Multi-Purpose Room.

The meeting was called to order at 7:00 p.m. by Mr. Robert Weller, Chairperson. The members present were Mr. Drew (Brad) Myers, Mr. Chad Master, Mr. Daniel Fogarty, Ms. Patricia Snyder, and Mr. Joel Seidel. Also present was Ms. Michele Lopez Gudino, Code Enforcement Officer, and Ms. Carolann Bartik, Recording Secretary. Public Attendance: Mr. John Fry, Borough resident, and Ms. Sharon Dalickas, Director of Finance

PUBLIC COMMENTS ON NON-AGENDA ITEMS

There were no comments from the public.

APPROVAL OF MINUTES

Commissioners reviewed the February 9, 2026 meeting minutes. A motion was made by Mr. Fogarty and seconded by Mr. Master to approve the February 9, 2026, as written. The motion passed by unanimous vote.

REPORTS

Commissioners reviewed the February Community Development report. Ms. Lopez Gudino reviewed the approved business related Zoning applications for the month of February. She also reviewed the DCR's for the month of February.

ACTION ITEMS

- **Data Center Ordinance**

Planning Commissioners reviewed the proposed Data Center Ordinance that they received from Mr. Keith Mooney with his revisions. There was a discussion regarding some edits that need to be made to the proposed ordinance, including the section on "water efficiency goals." Ms. Lopez Gudino stated that she would reach out to HRG for the number to be placed under "water efficiency goals."

Following a lengthy discussion, motion by Mr. Myers and seconded by Mr. Seidel to prepare the clean draft of the proposed Data Center Ordinance, adding the "water efficiency goal" after Ms. Lopez Gudino receives the number from HRG, the forward to Borough Council for their approval. The motion passed by unanimous vote.

OLD BUSINESS/UPDATES

- **Joint Comprehensive Plan**

Ms. Snyder stated that there is a meeting regarding the Joint Comprehensive Plan on Thursday, April 9, 2026. She added that she spoke with Mr. Kevin Snyder, Borough Council President and Ms. Lisa Ladd-Kidder, Borough Council members to see if they wanted to appoint someone from Kutztown Borough Council to represent the Borough of Kutztown. There was nothing else to discuss under Joint Comprehensive Plan.

NEW BUSINESS

- **Set agenda for the March 23, 2026 Planning Commission Workshop Meeting, if needed**

Planning Commissioners agreed that they will decide if they need a workshop meeting or not depending on Mr. Mooney's recommendations for the Data Center Ordinance.

OFF AGENDA

- **Short-Term Rental Ordinance**

Mr. Weller reviewed with Planning Commissioners the discussion he had with Ms. Lisa Ladd-Kidder regarding the proposed Short-Term Rental Ordinance. He added that if the revisions were made that Ms. Ladd-Kidder recommended, she would be willing to approve the Short-Term Rental Ordinance at that time. There was a lengthy discussion regarding these recommendations. Following the discussion, it was decided that Ms. Lopez Gudino would reach out to Mr. Keith Mooney, Borough Solicitor, regarding the Short-Term Rental Ordinance wording changes.

There was nothing else to discuss off agenda.

ADJOURNMENT

With no further business to discuss, a motion was made by Ms. Snyder and seconded by Mr. Seidel to adjourn the meeting. The motion passed by unanimous vote. The meeting was adjourned at 9:04 p.m.

Respectfully Submitted,

Carolann Bartik
Recording Secretary