

**Borough of Kutztown
Planning Commission
Minutes of November 10, 2025**

A regular meeting of the Borough of Kutztown Planning Commission was held on Monday, November 10, 2025, in the Kutztown Borough Municipal Building Multi-Purpose Room.

The meeting was called to order at 7:00 p.m. by Mr. Robert Weller, Chairperson. The members present were Mr. Steve Fenstermacher, Mr. Joel Seidel, Ms. Patricia Snyder, Mr. Chad Master, and Mr. Drew (Brad) Myers. Also present was Ms. Carolann Bartik, Recording Secretary. Public Attendance: Mr. Larry Gryrosky representing C2C Design Group, Ms. Shelley Grim representing Kutztown Community Development Office, and Ms. Lisa Ladd-Kidder, Kutztown Borough Council member.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

There were no comments from the public.

APPROVAL OF MINUTES

Commissioners reviewed the October 13, 2025 meeting minutes. A motion was made by Ms. Snyder and seconded by Mr. Myers to approve the October 13, 2025 minutes as written. The motion passed by unanimous vote.

REPORTS

Ms. Shelley Grim mentioned that she just received the updated SALDO plans for 154 W Walnut Street, adding that it will be added to the agenda for the December meeting. She will email the information to Planning Commissioners.

Ms. Shelley Grim stated that 134 E Main Street was formerly Ryly's and reviewed with Planning Commissioners the new owner's plan for the property. She added that the plans will need to come through Planning Commission and the Zoning Hearing Board for discussion.

There were no other questions or comments regarding the Community Development reports.

ACTION ITEMS

There were no action items to discuss.

OLD BUSINESS/UPDATES

- **Short-Term Rental Ordinance**

Mr. Weller mentioned that the Short-Term Rental Ordinance was submitted to the Berks County Planning Commission on Wednesday, November 5, 2025. He added that if the Berks County Planning Commission has

no issues with it, the ordinance will be on the January 2026 Kutztown Borough Council agenda to move forward with it.

- **Date Center Ordinance**

Ms. Lisa Ladd-Kidder reviewed with Planning Commissioners her recommendations regarding the proposed Data Center Ordinance. Following a lengthy discussion, Planning Commissioners agreed to discuss the Data Center Ordinance at the November 24, 2025 Planning Commission Workshop meeting.

- **Joint Comprehensive Plan**

Ms. Snyder mentioned that there was no update on the Joint Comprehensive Plan.

NEW BUSINESS

- **Set agenda for the November 24, 2025 Planning Commission Workshop Meeting, if needed**

Following their discussion with Ms. Ladd-Kidder, it was decided that the Data Center Ordinance will be discussed at the November 24, 2025 workshop meeting.

OFF AGENDA

There was nothing to discuss off agenda.

ADJOURNMENT

With no further business to discuss, a motion was made by Ms. Snyder and seconded by Mr. Fenstermacher to adjourn the meeting. The motion passed by unanimous vote. The meeting was adjourned at 8:17 p.m.

Respectfully Submitted,

Carolann Bartik
Recording Secretary