

**Borough of Kutztown
Planning Commission
Minutes of October 9, 2023**

A regular meeting of the Planning Commission was held on Monday, October 9, 2023, in the Kutztown Borough Municipal Building Multi-Purpose Room.

The meeting was called to order at 7:02 p.m. by Mr. Robert Weller, Chairperson. Members present were: Ms. Denise Bosler, Mr. Steve Fenstermacher, Ms. Pat Snyder, Mr. Joel Seidel. Present by phone was Ms. Laurel Ziegler.

Public Comments on Non-Agenda Items

No comments

Approval of Minutes

Planning Commission members reviewed the September 11, 2023 Planning Commission meeting minutes. Motion to approve by Ms. Snyder & seconded by Mr. Seidel. The motion passed by unanimous vote.

Reports

The Commissioners reviewed and discussed the email provided by Ms. Shelley Grimm providing an update for the Community Development Office. Topics included the following:

- The Zoning Hearing Board approved the variance requests for:
 - o Residence at 233 Pennsylvania Ave.
 - o Indian Restaurant (163 W. Main St)
- Summary of recent noise complaints.

Action Items

- **Noise Ordinance**
 - o The Commissioners edited the DRAFT Kutztown Noise Ordinance which used the Doylestown Noise Ordinance as a template.
 - o Ms. Snyder made a motion to propose to the Borough Counsel the approval and adoption of the new ordinance to be included in the Kutztown Borough Code. The motion also included a recommendation that a permit process be created at the same time to allow exemptions to the noise ordinance per paragraph 106, exemption number 12. The motion was seconded by Mr. Fenstermacher and passed by unanimous consent.

Old Business/Updates

None

New Business

- The Commissioners agreed that there is a need to research potential **noise abatement** options for the Kutztown Bypass. This effort would include research into materials, methods, funding, ordinances, and future development restriction options. These options/considerations should be included in the comprehensive plan. The Community Development Office was asked to begin this research and provide recommendations.
- October 23th Planning Commission Workshop Meeting is cancelled.

Off Agenda

No topics

Adjournment

With no further business to discuss, a motion was made by Mr. Fenstermacher and seconded by Ms. Bosler to adjourn the meeting. The motion passed by unanimous consent. The meeting was adjourned at 7:59 p.m.

Respectfully Submitted,

Stephen M. Fenstermacher
Secretary