



BOROUGH OF KUTZTOWN
COMMUNITY DEVELOPMENT OFFICE
324 WEST MAIN STREET **PHONE: 610-683-3290**
KUTZTOWN, PA 19530-1606 **FAX: 610-683-3537**

APPLICATION FOR CURB/SIDEWALK/DRIVEWAY PERMIT

Any increase in size or coverage on the property must also have a zoning permit application accompany this application

Location of proposed work _____

Proposed work

- ☐ Replace (existing)
☐ Install (not existing, or adding) Curb _____lineal feet
- ☐ Replace (existing)
☐ Install (not existing, or adding) Sidewalk _____ ft. x _____ ft.
length width
- ☐ Replace (existing)
☐ Install (not existing, or adding) Driveway _____ ft.
number width

Estimated cost of work \$ _____

Two sets of plans of the proposed work area shall be submitted with this application.

PA One Call I.D. Number _____ Date _____

	<i>Name</i>	<i>Address</i>	<i>Phone</i>
Property Owner			
	Email:		
Contractor			
		State License#: PA	
	Email:		

*I certify that the proposed work is authorized by the owner and I have been authorized by the owner to make this application and we further agree that all proposed work will conform to the applicable ordinances and regulations and the Code of the Borough of Kutztown and the regulations of the Commonwealth of Pennsylvania.

Property Owner _____
Print Name Signature* Date

Applicant _____
Print Name Signature* Date

INCOMPLETE APPLICATION SHALL BE RETURNED.

**ANY WORK THAT CREATES A NUISANCE IS PROHIBITED AT NIGHT AND ON SUNDAYS
AND/OR HOLIDAYS, EXCEPT UPON WRITTEN AUTHORIZATION ISSUED BY THE
BOROUGH COMMUNITY DEVELOPMENT OFFICE.
NIGHT IS ½ HOUR BEFORE SUNSET AND ½ HOUR AFTER SUNRISE**

DO NOT WRITE BELOW THIS LINE

Application Fee \$ 25.00

☐ Credit Card
☐ Cash Date _____ Received
☐ Check # _____ Paid _____ By _____

Permitted Work _____

Location _____ PIN _____

Use Group _____ Type of Construction _____

Traffic control required per Chapter 212 "Vehicles and Traffic" and PennDOT Pub 203.PennDOT Highway Occupancy Permit required: ☐ No
☐ Yes; Number _____ Date _____Line and grade required: ☐ No
☐ Yes; Engineer notified _____
☐ Borough to determine and set curb line and curb reveal.**All work shall comply with Chapter 192 "Streets and Sidewalks" and any other applicable chapters of the Code of the Borough of Kutztown and ADA requirements.**Comments: _____

_____Reviewed for compliance with Chapter 192 "Streets and Sidewalks" of the Code of the Borough of Kutztown and
☐ Approved ☐ Approved as noted ☐ Not Approved;
Appeal Notice Issued ☐ Yes ☐ No

By _____ Date _____

☐ **THE UNDERSIGNED HEREBY ACKNOWLEDGES AND ACCEPTS THE CONDITIONS OF APPROVAL AS NOTED ABOVE AND ON THE PLAN(S) MARKED "APPROVED AS NOTED."**_____
Signature_____
Date**Fees: See § A231-1.15.C of the Kutztown Code.**

Curb and sidewalk	\$
Curb	\$
Driveway	\$
Sidewalk	\$
<i>Permit Fee</i>	\$

Permit Number _____
☐ Credit Card ☐ Cash ☐ Check # _____ Date _____ Received _____
Paid _____ By _____**FORMS MUST BE INSPECTED PRIOR TO PLACING CONCRETE.**



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Plot Plan / Plans and Specifications Submission

This affidavit must be completed and returned with the plot plan drawing below.

A site and/or plot plan(s) will be drawn to scale showing the location, dimensions and height of proposed buildings, structures, or uses and any existing buildings in relation to property right -of-way, width of right-of-way, easements and sight triangles. If the application relates to property, which is to be scheduled to be developed in subsequent stages, such plans shall show the relationship of the portion scheduled for initial development to the proposed layout of the entire property. A site and or plot plan(s) drawn with approximate dimensions are the sole responsibility of the property owner/applicant who can and will be held accountable for submission of incorrect information relative to plans and dimensions.

Signed: _____
Owner/Applicant

Date: _____

Updated form: October 2020

**Kutztown Borough
Plot Plan**

Property Address: _____

North

Property Owner: _____

Outline the shape of the building lot, show dimensions and locate north point. Outline building to be constructed, designate any other building on the same plot, show dimensions, show set back of front yard, rear yard and side yards, and locate water well, sanitary sewer system and driveways.