

<u>Submitted Documents</u>	<u>Required</u>	<u>N/A</u>	<u>Yes</u>	<u>No</u>
Plans - signed and sealed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Specifications	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PA One Call I.D. Number	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Application Complete			<input type="checkbox"/>	<input type="checkbox"/>
Returned: By _____		Date _____		

Use _____

Type of Construction _____ Use Group _____

Occupancy _____

Plan Review: ☐ Yes ☐ No

Comments: _____

Reviewed for compliance with the Uniform Construction Code and

☐ Approved

☐ Approved as noted; see attached

☐ Not Approved; see attached

Appeal Notice Issued ☐ Yes ☐ No

By _____ Date _____

☐ THE UNDERSIGNED HEREBY ACKNOWLEDGES AND ACCEPTS THE CORRECTIONS NOTED ABOVE AND ON THE PLAN(S) MARKED “APPROVED AS NOTED” UPON WHICH THIS APPROVAL IS BASED _____

Signature				Date
Plumbing Plan Review: (see attached calculation sheet) § A231-1.11.A				\$
Fixtures § A231-1.11.A	First Seven Fixtures			\$
	Each Add'l. Fixture	# of appliances	x \$	\$
Plumbing Fee				\$
Additional Fees & Deposits				
Water Tapping Fee § 218-10				\$
Sewer Tapping Fee § 218-8				\$
Tapping Fee				\$
Water Connection Deposit § A231-1.18.A				\$
Sewer Connection Deposit § A231-1.18.A				\$
Facilities Fee/Deposit § A231-1.18.B				\$
Connection Deposit/Facilities Fee				\$
PA Training Fee				\$ 4.50
Total Fee & Deposit Due				\$

Permit Number _____

☐ Credit Card

☐ Cash

☐ Check # _____

Date _____

Paid _____

Received

By _____



**BOROUGH OF KUTZTOWN
COMMUNITY DEVELOPMENT OFFICE
324 WEST MAIN STREET**

**PHONE: 610-683-3290
FAX: 610-683-3537**

Plot Plan / Plans and Specifications Submission

This affidavit must be completed and returned with the plot plan drawing below.

A site and/or plot plan(s) will be drawn to scale showing the location, dimensions and height of proposed buildings, structures, or uses and any existing buildings in relation to property right -of-way, width of right-of-way, easements and sight triangles. If the application relates to property, which is to be scheduled to be developed in subsequent stages, such plans shall show the relationship of the portion scheduled for initial development to the proposed layout of the entire property. A site and or plot plan(s) drawn with approximate dimensions are the sole responsibility of the property owner/applicant who can and will be held accountable for submission of incorrect information relative to plans and dimensions.

Signed: _____
Owner/Applicant

Date: _____

Updated form: October 2020

**Kutztown Borough
Plot Plan**

Property Address: _____

North

Property Owner: _____

Outline the shape of the building lot, show dimensions and locate north point. Outline building to be constructed, designate any other building on the same plot, show dimensions, show set back of front yard, rear yard and side yards, and locate water well, sanitary sewer system and driveways.